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DISCOVER AN APPRENTICESHIP AS A

# YOUTH SUPPORT WORKER LEVEL 3



UCAN

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# WHO ARE UCAN?

“  
Our apprentice  
achievement  
rates exceed  
the National  
average for our  
peer group by a  
wide margin

”

We are **one** of less than 1700 training organisations in the UK **approved** by the Government from 2017 to deliver **end to end apprenticeships** to employers in England.

Within that small group we are one of less than 800 who have a long established and proven track record of successfully delivering apprenticeships. Our apprentice achievement rates exceed the National average for our peer group by a wide margin.

Furthermore within the group of less than 800 we are one of only 530 who have been granted funding contracts to provide the Government's co-investment of 90% to 100% in the

cost of apprenticeships for businesses in England who do not pay the Apprenticeship Levy. This represents around 97% of all employers.

Around half of the training organisations are further education colleges or local authorities making us one of a very small group of independent training organisations who have the knowledge, skills, creativity and flexibility to build bespoke programmes to fully meet an employer's needs.



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**UCAN rely on us  
for consistently high  
quality, bespoke and  
innovative training  
delivery to maximise  
your return on your  
Apprenticeship Levy  
or to ensure the  
best value added  
from your financial  
contribution**



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# WHAT WE CAN DO FOR YOU.

Using our **knowledge** and **experience** we design apprenticeship programmes which **far exceed** the minimum standards set by the Institute for Apprenticeships and Technical Education. Our programmes are **tailored** to your business and wider sector needs.

We have our own comprehensive and holistic e-delivery platform which strips away bureaucracy and duplication and provides you with real time information on the progress of your apprentices.

It does not replace face to face engagement with our own highly skilled trainers. Rather, it releases time for our trainers to engage in more teaching, assessment and coaching whilst limiting any burden on your apprentices' working time.

**Contact us** for a consultation where we can provide you with information, advise you on the best solution and answer all your questions whilst illustrating the value we can add.

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# HOW WE DO IT.



## PROFESSIONAL CONSULTATION

We will provide a comprehensive professional consultation in order to understand your business needs and objectives so that the programmes we design fully meet them. We will guide you on implementation.

We will take into account your operational requirements to ensure that our training dovetails into other required training and causes the minimum of disruption to your work schedules.



## EMPLOYER PORTAL

Monitor your apprentices progress through our Employer Portal and use it to analyse their performance.

Review the whole programme regularly with our operations team so that we can take account of any business changes and also keep you abreast of developments.

## E-TRAINING DELIVERY PLATFORM

Using our in house e-training delivery platform we have stripped away paperwork and the bureaucracy often associated with Government funding.

The apprentice experience and our ability to focus on face to face teaching, coaching and assessment is greatly enhanced. The apprentice ability to work independently with reduced 'down time' and work disruption is optimised for you.



## YOUTH SUPPORT WORKER - LEVEL 3

# WHAT DO THEY DO?

Work in a **supporting** role with young people aged 11-25 to **promote** their **personal, social** and **educational development**.



*In their daily work, an employee in this occupation interacts with a wide range of organisations working with young people such as schools, justice organisations and community organisations.*

“

This occupation is found in informal settings such as youth clubs, activity-based projects and social action projects; or more formal settings such as schools, Early Help or youth offending and in local authority, charity, private or voluntary organisations. Youth support workers may work in more specialist settings such as schools, alternative education provisions, hospitals, youth justice environments or within the social care system. In all cases, safeguarding young people, following health and safety and equal opportunities policies will be central. Youth support workers deliver youth support work in local and area projects. Youth Support workers may be responsible for management of volunteers and assistant youth support workers.

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They may also be responsible for young people working as volunteers and peer educators. This would be dependent on the scope of the employing organisation and what it offers.

The broad purpose of the occupation is to work in a supporting role with young people aged 11-25 (predominantly in the age range of 11-19) to promote their personal, social and educational development. Youth support work provides a holistically supportive, positive professional relationship with young people, ensuring the relationship is routed in young people's own journey and led by them. It creates opportunities for young people to develop their voice and views and creates opportunities to learn about themselves and society using informal education methods within the context of the professional relationship.

Youth support workers lead work with young people, under the supervision of a degree qualified youth worker (or suitably aligned professional where this is not possible). An example of this might be working on a youth voice project, increasing the active participation of young people in the development or delivery of a service.

## YOUTH SUPPORT WORKER - LEVEL 3

# WHAT DO THEY DO?

Continued from previous page:

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In their daily work, an employee in this occupation interacts with a wide range of organisations working with young people such as schools, justice organisations and community organisations. They may work with a range of professionals including youth workers, teachers, social workers, police, youth offending officers, local government officials and health professionals. As a youth support worker they may be working inside in specific environments like youth centres, hospitals, community based projects or schools, youth support workers often work unsociable hours, including evenings and weekends and sometimes outside in all weathers undertaking detached or outreach work.

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An employee in this occupation will be responsible for planning and delivering youth support work in local and area projects. Youth support workers may work on national projects (such as youth parliament) alongside professional youth workers. Youth support workers will be responsible for the planning and delivery of

programmes and projects of youth support work with young people, and leading sessions. They may be responsible for management of sessional staff, volunteers and assistant youth support workers. They may also be responsible for young people working as volunteers, trainees or peer educators. This would depend on the nature of the employing organisation and what it offers. They will be supported to develop in this role by a qualified youth worker (or aligned professional) through management and supervision.

### TYPICAL JOB ROLES

- Deputy Leader
- Participation Worker
- Part-Time Youth Leader
- Project Worker
- Youth Club Leader
- Youth Development Officer
- Youth Support Worker



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# THE DETAILS.

## QUALIFICATIONS

Level 3 - Youth Support Worker.

## LEVEL



## ENTRY REQUIREMENTS

Apprentices without level 2 English and maths will need to achieve this level prior to taking the End-Point Assessment. For those with an education, health and care plan or a legacy statement, the apprenticeship's English and maths minimum requirement is Entry Level 3. A British Sign Language (BSL) qualification is an alternative to the English qualification for those whose primary language is BSL.

### Other mandatory qualifications:

Level 3 Diploma Youth Work Practice - Ofqual regulated

## COST

# £4500

## DURATION

The duration of this apprenticeship is a minimum of 18 months.

## PROGRESSION

With experience you could take on a more specialist role in an area such as Mental Health or you could become a team leader or manager. Other options are to gain other qualifications and move into Social Work, Teaching, Community Development or Counselling.

This apprenticeship is also likely to be recognised for progression to Youth Justice Practitioner L5 and Youth Worker L6 although these standards are not yet approved by IFATE for delivery and an EPA application has not yet been received by them.

## ROUTE

Care Services.

# WHO IS INVOLVED?

## UCAN PARTNERS



## SOME OF THE EMPLOYERS INVOLVED IN THE SCHEME



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# WHAT WILL BE LEARNED?

An **apprentice** enrolled on this scheme will **learn** to be able to **understand** and have **knowledge** of:



- Establish and maintain relationships with young people.
- Establish and maintain relationships with community groups and/or key partners.
- Use informal education practices to develop young people's social education; providing programmes of activities, services and facilities.
- Actively participate in supervision with a professional youth worker or equivalent.
- Plan for, deliver and evaluate youth work experiences supported by the supervision of a professional youth worker or equivalent.
- Enable young people to explore their values, beliefs and identity.
- Work with young people in line with youth participation principles to promote and facilitate youth voice and influence.
- Work within relevant legislative requirements including those regarding Health and Safety, Child Protection, Safeguarding, Data Protection and the Equalities Act 2010.
- Maintain a safe environment for group work under the supervision of a JNC qualified professional range youth worker or equivalent.
- Perform and ensure the discharge of administrative duties (for example budget control, records keeping or reporting).
- Line management responsibility for assistant youth support workers, sessional workers, volunteers or peer leaders, including recruiting, developing and support.

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# SKILLS ACQUIRED.

An **apprentice** enrolled on this scheme will be able to **demonstrate** the following **skills** within the context of **your organisation**:



## THE MAIN TASKS AND RESPONSIBILITIES ACCORDING TO THEIR JOB ROLE

- Recognise, manage and reflect upon relational boundaries in professional youth support work.
- Communicate with stakeholders - internal and/or external.
- Facilitate the learning and development of young people.
- Encourage the participation of young people in developing their own learning.
- Facilitate activities and techniques to use with young people that promote self-confidence and build self-esteem and resilience.
- Reflect individually and through supervision on practice in line with daily tasks to enhance the support young people receive.
- Monitor and record the outcomes of own practice to identify areas for development and improvement.
- Appropriately manage behaviour boundaries in line with organisational policies.
- Plan youth support work programmes and sessions.
- Lead youth support work programmes and sessions.
- Evaluate youth support work programmes and sessions.
- Enable young people to express their views, aspirations, needs and concerns appropriately in line with youth support work principles.
- Identify, appropriately challenge and act upon oppressive or discriminatory attitudes, behaviours and situations.

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# SKILLS ACQUIRED.

**Continued** from previous page:



- Support young people to participate in planning, organising, delivering and evaluating youth work activities and programmes, and engaging on issues of importance to them.
- Embeds in own practice a commitment to the rights of young people.
- Apply safeguarding procedures and protocols.
- Work within the parameters of organisational, local and national health and safety, child protection, data protection and equalities policies and procedures.
- Participate in risk assessments and manage risk and risk benefits within the workplace.
- Record all health and safety risks and take the correct actions to ensure the safety of all young people.
- Complete administrative responsibilities e.g., signing in young people, risk assessments and recording activities.
- Manage budgets and resources.
- Manage individuals in line with organisational procedures.
- Work with and maintain professional behaviour boundaries when working with young people.

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# KEY BEHAVIOURS.

An **apprentice** enrolled on this scheme will be able to demonstrate the following **behaviours**:



- Work in an anti-oppressive, anti-discriminatory manner.
- Promote acceptance and understanding of others.
- Support positive engagement in activities.
- Uphold principles and values of youth work practice.
- Celebrate success and the journey of young people individually and collectively.
- Respect young people's rights to make their own decision about involvement with youth work.
- Promote the values of justice, fairness and equality.
- Take a positive interest in young people's concerns, ideas and interests.
- Promote the development of political and social education for and with young people.
- Compliance with relevant policies and procedures.

## CONTACT US

Please contact us for any other Apprenticeship needs as we work across a range of sectors.

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