



CROWN AND MANOR CLUB, HOXTON

1-12 WILTSHIRE ROW, LONDON N1 5DH

Tel: +44 20 7739 5906 Fax: +44 20 7739 3818 www.crownandmanor.org.uk

Club Leader: FRANKLIN SHILLINGFORD

Email: frank@crownandmanor.org.uk

Leader in Charge – Job Description/Role Specification

Contract Type: Permanent (Part-time – 15 hours per week)

Hourly Rate of Pay: £16 per hour

Days and Hours of Employment: Monday, Tuesday and Thursday (02:30pm – 07:30pm)

Reports to: Club Leader, Deputy Leader

Location: The Crown and Manor Club, 1-12 Wiltshire Row, Hoxton, N1 5DH

Overview

The Crown and Manor Club are looking for qualified Youth Worker to lead their junior programme starting in September 2021. The right candidate will need to have a passion for working with children and young people across Youth Work, sporting, recreational and informal education settings. In addition, they must be driven, dynamic, enthusiastic and prepared to multi-task across a wide range of tasks and activities.

Who we are

The Crown and Manor Club is a youth club for boys and young men. We are proud of a history that goes over 100 years providing a safe haven for boys and young men. The Club aims to develop the knowledge of personal, social and health education and citizenship as part of our ethos and to develop appropriate attitudes in our members that make them aware of the impact of their decisions on others. In addition, the club aims to champion the quality of life of all our members, enabling freedom of choice, encouraging independence and involving family and friends.



Julius Rutherford & Co

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Registered Office: Minerva House 5 Montague Close London SE1 9BB Registered Charity No. 802614

Affiliated to the London Youth, Essex Boys and Girls Clubs and N.A.B.G.C



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The role

1. Lead the planning and delivery of the club's Junior programme.
2. Design and implement a strategy and relevant 'age appropriate' syllabus/curriculum of work/activities.
3. Support the planning and delivery process of the club's Youth Work, Sport and Recreation provision.
4. To work with children and young people across all planned and scheduled activities when and where required, maintaining the club's ethos and philosophy at all times.

Requirements for the role

- Motivated team player who values and understands the importance of working collaboratively.
- Able to grasp instructions/requirements quickly and accurately.
- Excellent verbal, interpersonal and organisational skills.
- Leadership and Management experience in regard to staff and programme implementation.
- Experience of working with children and young people within Youth Work, sporting, recreational and informal education settings.
- Level 1 Sports qualifications (Football, Gymnastics, Multi-Skills, Badminton, Table Tennis).
- Level 3 (preferred) or Level 2 Youth Work qualification.
- First Aid Qualification
- Safeguarding Qualifications
- Appropriate/Relevant Degree qualification

Nice-to-haves for the role

- DBS – expected (however this will be provided if required).
- Management experience within a Youth Work setting – Programme management, staff performance and organisational aims and objectives (Key Performance Indicators).

THE CROWN AND MANAR CLUB IS AN EQUAL OPPORTUNITES EMPLOYER AND WELCOME APPLICATIONS FROM ALL SECTIONS OF THE COMMUNITY.

TO APPLY, PLEASE EMAIL andrew@crowmandmanor.org.uk WITH YOUR CV AND COVER LETTER. THE CLOSING DATE FOR APPLICATIONS IS THE 8TH JULY 2021 (5PM).



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